

The certification application form to which this notice is attached asks you to provide your Social Security number. When you submit your application you are required to provide your Social Security number if you have one. This is because a Pennsylvania statute, 23 Pa.C.S. § 4304.1, requires the Department to secure the Social Security number of an individual who has a Social Security number who applies to the Department for a license or certification to engage in a profession or occupation.

The Department uses the Social Security numbers provided in these certification applications solely as an aid in identifying when information it receives about an EMS practitioner could be linked to more than one practitioner due to a common identifier, such as a name.

The Department will protect the confidentiality of your Social Security number, but, as required by the Pennsylvania statute, if your Social Security number is requested by certain entities for certain purposes, the Department is required to divulge it to them. Required disclosures include disclosure to the Department of Public Welfare or a court solely for purposes of child and spousal support enforcement and, to the extent permitted by Federal law, for administration of public assistance programs.

All EMS students, either citizen or non-citizens of the United States, must acquire a Social Security number from the Social Security Administration prior to taking an EMS exam. Social Security numbers are required for each provider. Students will not be permitted to sit for a practical or written test without providing a social security number.

If the student <u>is</u> a citizen, he or she must contact a Social Security office, phone 1-800-772-1213 or go on-line to <u>www.socialsecurity.gov</u>, for the rules to obtain a Social Security card.

If the student is <u>not</u> a U.S. citizen, the individual will be required to provide immigration documents, as well as proof of work eligibility, age and identity. Again, a student should contact the Social Security office, using the above-listed phone number or website to obtain more information, and to find copies of publications.